



High Beech C of E Primary School

Class Teacher Job Description



“All Things are Possible for One Who Believes”

Job Title	Class Teacher
Responsible to	Headteacher and Governors
Line Manager	Headteacher
Job Purpose	To carry out the duties of a teacher in accordance with the Teachers Pay and Conditions Document and other relevant statutory provisions, and to carry out other such associated duties as are reasonably assigned by the Head teacher.
Teaching	<ul style="list-style-type: none"> Plan and teach well-structured lessons, following the school's curriculum and schemes of work Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment Adapt teaching to respond to the strengths and needs of pupils Set high expectations which inspire, motivate and challenge pupils Promote good progress and outcomes by pupils Demonstrate good subject and curriculum knowledge
Whole-school organisation, strategy and development	<ul style="list-style-type: none"> Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision Make a positive contribution to the wider life and ethos of the school Work with others on curriculum and pupil development to secure co-ordinated outcomes
Health and Safety	<ul style="list-style-type: none"> Promote the safety and wellbeing of pupils Manage behaviour effectively to ensure a good and safe learning environment, following the school's Trauma Perceptive Practice (TPP) strategies
Professional Development	<ul style="list-style-type: none"> Take part in the school's appraisal procedures Take part in further training and development in order to improve own teaching Where appropriate, take part in the appraisal and professional development of others
Communication	<ul style="list-style-type: none"> Communicate effectively with pupils, parents and carers
Working with colleagues and other relevant professionals	<ul style="list-style-type: none"> Collaborate and work with colleagues and other relevant professionals within and beyond the school Develop effective professional relationships with colleagues
Personal and professional conduct	<ul style="list-style-type: none"> Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality Understand and act within the statutory frameworks setting out their professional duties and responsibilities
The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably requested, allocated or delegated to them by the Head Teacher.	