



ST JOHN'S C of E (Voluntary Controlled) PRIMARY SCHOOL

JOB DESCRIPTION

Title of Post: Class Teacher

Banding: Main Pay Scale

Responsible to: Headteacher

Purpose of the job:

To carry out the professional duties of a teacher as set out in the relevant pages of the School Teacher's Pay and Conditions document. In addition a teacher employed as a teacher in the school will perform in accordance with any directions which may be reasonably given to them by the Headteacher from time to time, such particular duties as may reasonably be assigned to them.

To provide for the educational, social, moral, spiritual and cultural development of each of the children in class and for maintaining high standards of teaching and learning, marking, monitoring and assessment and communication with parents/carers.

To maintain and support the overall progress and development of learners and facilitate experiences which provide opportunities for learners and contribute to raising standards of their attainment.

The implementation of a subject area(s) across the school to ensure all children are receiving the best education possible.

Ethos:

- To maintain a Christian ethos in which individuals feel welcomed and valued and where core values are fostered
- To encourage through daily practice high expectations and moral behaviour that enhances our Christian ethos
- To support participation in religious services and collective worship

Responsible for:

Strategic direction of the school

- To assist in the development and implementation of policies, practices and the curriculum which reflect the schools' commitment to high achievement and effective teaching and learning.
- To contribute to the creation of a climate which enables others to develop and maintain positive attitudes towards their teaching and learning.
- To help to establish, with the involvement of relevant staff, long term plans for development which:-
 - a. Contribute to whole school aims, policies and practices.
 - b. Are understood by all those involved in putting the plans into practice
 - c. Are clear about the action to be taken, timescales and criteria for success.
- To monitor the progress made in achieving subject plans and targets, and use the analyses to guide further improvement in revised plans and reports.
- To provide necessary data and to use data effectively to identify learners needs and those who are underachieving within your responsibility, and where necessary, create and implement effective plans of action to support them.

- To contribute to the school process of self-evaluation and development in the Strategic School Development Plan, to have regard for your own professional development and to play a part in the general life and work of the school its meetings and events.
- To work with Headteacher, Deputy Head and Leadership Team on issues of curriculum development, or on your personal development of teaching and learning practice where issues are identified through planned observation in line with the school monitoring programme.

Teaching and Learning

- To ensure curriculum coverage, continuity and progression for all learners through planning, setting and marking of appropriate work.
- To ensure effective development of learners' literacy, numeracy and computing skills throughout your teaching.
- To evaluate your teaching and use this analysis to identify effective practice for implementing a variety of teaching strategies and areas for your own professional improvement.
- To maintain discipline in accordance with the school procedures and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- To establish and implement school policies and practices for assessing, recording and reporting on learners' achievement and for using this information to recognize progress in report writing and record keeping.
- To ensure that information about learners' achievements in previous classes is used for valued further progress.
- To set expectations and clear targets for support staff and learners in relation to the standards and needs of the learners and evaluate progress, achievement and the next steps for further progress to be made.

Leading and Managing

- To establish constructive working relationships among staff with whom you work, through team working relations and mutual support; evaluating practice and developing an acceptance of accountability.
- To sustain one's own motivation and, where possible that of other staff, through having positive attitudes and an understanding of the ethos, aims and values of the school.

Resources

- To establish resource needs and advise your line manager of likely priorities for expenditure and allocate available resources with maximum efficiency to meet the objectives of the school
- To ensure the effective, efficient management and organization of learning resources in your teaching, planning, research, assessment and record keeping.
- To maintain existing resources and explore opportunities to develop or incorporate new resources from internal and external sources
- To present and discuss School Policies at Governors and/or parents meetings when requested to do so. To contribute towards the enhancement and broadening of the schools present policies in parental and community involvement.
- To lead, if requested by the Headteacher, a foundation or core subject.