

## Job Description

<b>Job title:</b> Classroom Teacher	
<p><b>Main purpose of job:</b></p> <p>The core purpose of the Classroom Teacher is to provide professional leadership to students in a subject area and to secure high quality teaching, high standards of learning and achievement for all students, and to contribute towards the effective use of resources.</p> <p>The current School Teachers' Pay and Conditions Document and the DfE Teachers' Standards apply to the professional duties of all teachers in all teaching posts.</p>	
<b>Department:</b> Religious Education	<b>Location:</b> Plume Academy
<b>Position reports to:</b> Faculty Leader of Religious Education	<b>Position is responsible for:</b> Classroom Teaching
<b>Length of contract:</b> Pemanent, term time plus inset	<b>Salary:</b> Main – Upper Pay Scale

Main duties
<p><b>Main Duties</b></p> <p>The major responsibilities of individuals in Classroom Teacher roles will be:</p> <p><b>Quality of Learning</b></p> <ul style="list-style-type: none"> <li>• ensuring that their lessons are planned in accordance with the schemes of work</li> <li>• ensuring that they are aware of the prior learning and special needs of their students</li> <li>• ensuring that they set high expectations for the achievement and behaviour of their students</li> <li>• ensuring that Academy curriculum policies for marking, assessment, setting, target setting, recording and reporting are enacted</li> <li>• ensuring that progression and continuity is achieved across the key stage and between the key stages</li> </ul>

**Ethos and Environment**

- dealing appropriately in the first instance, with behavioural issues in the classroom, seeking support where necessary in line with the academy's behaviour management policy
- ensuring a consistent ethos in line with the Plume Academy Code of Practice
- ensuring that the quality of appearance and order of their teaching area is of a high standard
- adhering to health and safety procedures

**Staff Development**

- participating in staff development activities
- taking opportunities to develop their own skills and understanding in relation to their role

**Other Activities**

- promoting the general progress and well-being of individual students and of any class assigned
- communication and consultation with parents of students in line with Academy policy
- participating in meetings arranged for any of the purposes described above

**Whole School**

- contributing to extra-curricular activities
- participating in whole Academy planning and developments through working parties and groups

**General**

- to participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager
- to comply with individual responsibilities, in accordance with the role, for health and safety in the workplace.
- ensure that all duties and services provided are in accordance with the Academy's Equal Opportunities Policy

**The Trustees of Plume Academy remain fully committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.**

**Last updated:** April 2020

**Date of next review:** Annually in line with the PDR process.

**Person specification form**

**Job Title:** Classroom Teacher

**Department:** Religious Education

<b>Factor</b>	<b>Essential?</b>	<b>Desirable?</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>degree level educated</li> <li>Qualified Teacher Status</li> </ul>	<ul style="list-style-type: none"> <li>evidence of further study beyond first degree</li> </ul>
<b>Relevant experience / Skills</b>	<ul style="list-style-type: none"> <li>a genuine commitment to students and high expectations for their progress and welfare</li> <li>a commitment to the pursuit of high standards in all aspects of the life and work of the Academy</li> <li>a personal presence and confidence; warmth and sensitivity</li> <li>an openness and sensitivity to staff, students and parents/carers</li> <li>a commitment to working proactively with students, parents/carers, trustees and other partners in the learning process</li> <li>a commitment to recognising and valuing the achievements of all members of the Academy community</li> <li>a proven ability to work as a team member</li> <li>a commitment to equality of opportunity</li> </ul>	<ul style="list-style-type: none"> <li>experience of teaching across all key stages</li> <li>completion of further development courses such as those offered by examination boards</li> </ul>
<b>Aptitude and abilities</b>	<ul style="list-style-type: none"> <li>able to communicate effectively, both orally and in writing</li> <li>able to build and maintain effective relationships at all levels that encourage collaborative working</li> <li>strong planning and organisational skills including the ability to prioritise, multi task and meet deadlines</li> <li>proficient in Microsoft Office (word/excel spreadsheets)</li> </ul>	<ul style="list-style-type: none"> <li>an ability to offer a second subject</li> </ul>
<b>Personal attributes</b>	<ul style="list-style-type: none"> <li>sense of humour</li> <li>loyalty and discretion.</li> </ul>	
<b>Disposition</b>	<ul style="list-style-type: none"> <li>open communicator.</li> <li>welcoming disposition.</li> </ul>	

Last updated: April 2020

Date of next review: Annually in line with the PDR process