

**April 2019**

Dear Applicant

**RE: Head of MFL – Fixed Term Maternity Cover**

Thank you for your interest in the Head of MFL fixed term post at The King Edmund School (KES) for the next academic year 2019/2020.

We summarise our aims as a school by the phrase 'IN PURSUIT OF EXCELLENCE'. We want every student to strive to achieve the very best they can, in every aspect of school life – from their studies, to participation in school shows, sporting activities, extra-curricular activities and so on.

The key to achieving this is home, student and school working in partnership. By working together, we can ensure students receive the right guidance, support and challenge to achieve their best.

The wellbeing of our students is something we also take seriously, since we want students to be happy, well-adjusted and resilient during their time at KES and beyond. A happy, secure student is far more likely to be successful throughout life. The opportunities on offer at KES allow students to develop in this way and to develop the skills and attributes they need to face the future with confidence.

**Language Faculty**

The Languages faculty consists of the English department and the Modern Foreign Languages department, both working to develop and support students' language skills. There are currently 20 members of teaching staff within the faculty, 5 of which are MFL teachers. Selected teaching staff also have additional responsibilities, for example, Co-ordinator of Key Stages, Head of Faculty, 2nd in Faculty and Co-ordinator of Learning Initiatives. The team is a highly experienced one, but also where the members are keen to further develop their practice to support student progress further. SEN provision at KES has been reorganised in recent years with the introduction of 2 Subject Specific Learning Support Assistants to the English department who works under the direction of the Head of Faculty.

The Modern Foreign Languages department teaches French and Spanish at Key Stage 3, with the option to continue through to Key Stage 4 and Key Stage 5 in French.

**Curriculum Set up**

We spend a considerable amount of time as a school developing the quality of teaching and learning. The quality of schemes of work are a fundamental part of this. The Languages team has continued to refine their schemes of work across KS3 and KS4, integrating interactive learning opportunities and a large range of resources. The aim is to equip teachers with all the resources needed to teach engaging, dynamic lessons that support and challenge students in equal measure. All students are expected to complete homework in Language subject areas.

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Homework is placed on the 'Show My Homework' site so that parents and students may access it at any time. Work is set and marked in line with school policy. This means that detailed marking with feedback takes place at least once every 5 lessons; other forms of assessment (peer marking, self-assessment etc.) are used alongside this.

### **The Post**

This is a fantastic opportunity for an experienced MFL Teacher with a specialism in French and/or Spanish to take the next step in their career as Head of Department to cover a period of maternity leave for a maximum of one academic year. This is a 'Good' school and a faculty passionate about their students and about those students succeeding and achieving their 'Personal Best'.

The MFL department has in recent years extended its curriculum offer to include Spanish and as a result of its success both French and Spanish are now offered as options at Key Stage 4 and in French at Key Stage 5. Results for French last June 2018 were very good with 92% of the cohort achieving a pass at GCSE.

Applicants will need to evidence their experience, skills and attributes to fulfil this role efficiently and effectively, as well as demonstrate the ability to accept new ideas and a thorough commitment to student learning, with evidence of high level of their subject specialism and professional development.

In return the successful candidate can expect:

- Work life balance with a continental school day of 07:55 to 14:10
- Comprehensive tailored induction programmes
- Initial Teacher Training Support including a personal NQT Mentor, or access to a high-quality qualified coach to support the development of teaching and learning
- Mentor / Buddy System
- Outstanding Teacher Programmes
- An extensive support programme, including a system of twilights
- Commitment to continuing professional development, including MA / MSc and other courses
- Excellent career development opportunities
- Various staff benefits including access to the gymnasium and swimming pool

I believe it is very helpful for applicants to see the school in full operation during a normal school day. Therefore, visits to the school are warmly welcomed and positively encouraged to assist you in your application. Please contact the HR department on 01702 545771 extension 3288 to arrange a visit, if you would like one.

If you feel that The King Edmund School is the type of school you are seeking, please apply by completing the application form available from our school website and email to [recruitment@kes.essex.sch.uk](mailto:recruitment@kes.essex.sch.uk).

**Closing Date for applications is midday on Friday 17 May 2019**

**Interviews will be held week commencing 20 May 2019**

I look forward to receiving your application.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jonathan Osborn', with a long horizontal line extending to the right.

**Jonathan Osborn**