



## Person Specification

# Midday Assistant

Qualifications & Experience	Essential	Desirable
<ul style="list-style-type: none"> <li>Experience of working with or caring for children</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Basic reading and writing skills</li> </ul>	✓	✓
Skills and Knowledge	Essential	Desirable
<ul style="list-style-type: none"> <li>Ability to count and undertake basic calculations</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Ability to complete basic forms</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Ability to exchange routine verbal information clearly with children and adults</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Seek support to overcome communication barriers with children and adults</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Consult with children and other adults</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Understand and implement the school's behaviour management policy</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Understand and support the differences in children and adults and respond appropriately</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Understanding of games and activities which support learning</li> </ul>		✓
<ul style="list-style-type: none"> <li>Understanding of the way in which games and activities can help children develop</li> </ul>		✓
<ul style="list-style-type: none"> <li>Understand the importance of physical and emotional wellbeing</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Understand the role of others working in the school</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Ability to establish rapport and respectful and trusting relationships with children, their families and carers and other adults</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Ability to work effectively with other adults in the school</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Ability to provide timely and accurate information</li> </ul>	✓	
Personal	Essential	Desirable
<ul style="list-style-type: none"> <li>Good organisational skills</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Ability to manage own time effectively</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Ability to follow instructions</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Demonstrate a commitment to equality</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Basic understanding of Health &amp; Safety</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Understand and implement child protection procedures</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Understand procedures and legislation relating to confidentiality</li> </ul>	✓	
<ul style="list-style-type: none"> <li>Be prepared to develop and learn in the role</li> </ul>	✓	