

## VACANCY

### SECAT Central Team FINANCIAL CONTROLLER

<b>Location:</b>	Central Finance (located at Shoeburyness High School)
<b>Pay Range/Salary:</b>	Level 10 SCP 42-47 (£45,859 – £50,840 per annum)
<b>Start Date:</b>	Dependant on availability
<b>Contract Type:</b>	Permanent, Full Time (52 weeks)
<b>Hours per week:</b>	37
<b>Application Closing date:</b>	<b>Friday 3<sup>rd</sup> December 2021 – midday</b>
<b>Shortlisting Date:</b>	Friday 3 <sup>rd</sup> December 2021
<b>Date of Interview:</b>	<b>w/c 6<sup>th</sup> December 2021</b>

Southend East Community Academy Trust (SECAT) is seeking to appoint a Financial Controller to lead the Central Finance function under the direction of the Finance Director.

The financial controller is responsible for the provision of an expert financial management service to all academies within the Trust of seven locations including five Primary, one Secondary and the Central MAT. They are responsible for the daily management of the Trust financial affairs and performance, providing regular briefings to the Finance Director on the Trust's financial performance, management accounts and budget matters. They will work closely with the Finance Director to develop and implement the strategic financial plan for the Trust.

We are looking to appoint an experienced school sector Financial Controller with experience of PSF accounting system and IMP budgeting software.

Please visit our website [www.secat.co.uk](http://www.secat.co.uk) or contact Human Resources at [hr@secat.co.uk](mailto:hr@secat.co.uk) for an application pack that details the requirements of this role.

Due to the current restrictions, you are welcome to visit our school where the Central Finance Team is located when the students have left site. Please contact Jan d'Eca at [hr@secat.co.uk](mailto:hr@secat.co.uk) if you wish to arrange a visit.

A copy of the SECAT Recruitment and Selection Policy and Privacy Notice for Job Applicants can be found in the policies section of the SECAT website ([www.secat.co.uk](http://www.secat.co.uk))

SECAT is committed to safeguarding and promoting the welfare of children and expects all staff and visitors to share this commitment. All appointments are subject to an enhanced DBS check, medical clearance, and satisfactory references. We are an equal opportunities employer.

SECAT reserve the right to appoint before the closing date.