



Attend Aspire Achieve

JOB DESCRIPTION:	From September 2019
JOB TITLE:	General Class Teacher (SEN)
DAYS PER WEEK:	5 days per week
RESPONSIBLE TO:	Head Teacher, Deputy Head, Assistant Head and the Governing Body of Lexden Springs School.
LIAISON WITH:	Liaison with all school staff, pupils, parents/carers, governors, trustees external agencies and education, consultants, advisors and inspectors, other organisations and members of the local and national community, as necessary to enable effective performance of duties.
MAIN PURPOSE OF JOB:	To take responsibility as a general class teacher within a highly therapeutic residential Special School. To teach a range of subjects, as required.

PRINCIPLE DUTIES AND RESPONSIBILITIES

You are required to carry out the duties of a teacher as set out in the current School Teachers' Pay and Conditions Document.

OVERALL PURPOSE OF THE JOB

To support the Headteacher in providing high quality teaching, so supporting Lexden Springs, ensuring high quality learning for all its pupils and improved standards of support and achievement.



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DUTIES AND RESPONSIBILITIES

1 TEACHING AND LEARNING

- To deliver the teaching and learning objectives of the school
- To undertake a full teaching timetable with 10% PPA time (pro rata).
- Work collaboratively with Middle Managers and Senior Leadership Group to evaluate and review the curriculum.
- To exemplify a good standard of classroom practice, which meets the aims and objectives of the school.
- To establish appropriate levels of expectation of learning including standards of behaviour for learning and achievements.
- To ensure high standards of education is maintained at all times for all pupils and that all lesson plans and learning objectives are suitable to support personalised learning.
- To ensure policies and systems of tracking, monitoring, assessment and reporting are adhered to.
- To take personal responsibility for maintaining an awareness of current educational theory and practice relating to students with SEN.

2 PUPIL SUPPORT

- To ensure that a high standard of physical and emotional care is maintained for all pupils.
- To work collaboratively with colleagues, parents/carers, educational psychologists and other agencies in implementing all pupil-centred documents.
- To participate in the review and evaluation of all pupil-centred plans.
- To complete Annual Reviews and target setting process for individual pupils.
- To liaise with colleagues in the use of communication and mobility aids to support learning.

3 EFFECTIVE DEPLOYMENT OF STAFF AND RESOURCES

- To manage the class team of Co-Educators, Midday Co-Educators, volunteers and work experience placements to maximise pupil learning.
- To lead the class team meetings and pass action points to Middle Managers if required.
- To use school resources appropriately to support learning.

4 ACCOUNTABILITY

- To provide information to the Headteacher, when appropriate.
- Implement the school's vision, values, aims and objectives.
- Assist the Senior Leadership Group in ensuring parents/carers and pupils are well informed about the curriculum, pupils attainment, progress and attendance.
- Be able to present aspects of your work and developments to the school Governors, parents/carers, inspectors, school support partners and the wider community, if appropriate to do so.



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5 GENERIC

- To participate in the development, implementation and review of school policies and procedures, as required.
- To participate in meetings with colleagues, parents/carers, Governors, external agencies and inspectors, as required.
- To contribute to staff INSET.
- To take responsibility for the safety and supervision of pupils on educational visits, writing and adhering to Risk Assessments.
- To undertake other duties allocated at the discretion of the Headteacher to meet the changing needs of pupils and the circumstances of the school, commensurate with the post.
- To show due regard for the Health and Safety Codes of Practice and Policy.
- To show due regard for school policies.