

Mid Essex Anglican Academy Trust Job Description

Job Title	Class teacher
Grade	Main scale
Reports to	Infant or Junior School Leader
Responsible for	Leading a foundation subject
Liaison with	English, Maths and Inclusion Leaders
Job Purpose	<p>The Class Teacher will:</p> <ul style="list-style-type: none"> • Share in the teaching of a class of KS1 or KS2 pupils and ensure that planning, preparation, recording, assessment and reporting meet their varying learning, social and emotional needs; • maintain the positive ethos and core values of the school, both inside and outside the classroom; • contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors; • ensure that the current national conditions of employment for schoolteachers are met.
Principal Accountabilities	<p>The Class Teacher will be accountable for:</p> <ul style="list-style-type: none"> • achievement of all pupils in their class; • achievement of all pupils in the school related to their subject leadership area.
Duties	<p>The Class Teacher will:</p> <ul style="list-style-type: none"> • implement agreed school policies and guidelines; • be familiar with and implement specific school policies – child protection, health & safety, confidentiality, equalities; • support initiatives decided by the Headteacher, SLT and other staff; • plan appropriately to meet the needs of all pupils, through differentiation of tasks; • be able to set clear targets, based on prior attainment, for pupils' learning; • provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils; • keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning; • report to parents on the development, progress and attainment of pupils; • maintain good order and behaviour amongst pupils, in accordance with the school's behaviour policy; • participate in meetings which relate to the school's management, curriculum, administration or organisation; • communicate and co-operate with specialists from outside agencies; • lead, organise and direct support staff within the classroom.
General	<ul style="list-style-type: none"> • To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager. • To comply with individual responsibilities, in accordance with the role, for health & safety in the workplace • Ensure that all duties and services provided are in accordance with the School's Equal Opportunities Policy • The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

