


<b>Post Title:</b>	<b>CLASSROOM TEACHER</b>	
<b>School:</b>	<b>MERSEA ISLAND SCHOOL</b>	
<p>The Professional duties of teachers, (other than the Headteacher) are set out in the School Teachers pay &amp; Conditions Document and describe the duties required of all teachers. In addition, the specific requirements of the post of classroom teacher, along with the particular duties expected of the post holder have been set out below:</p>		
<b>Purpose:</b>	<p>Responsibility for a Class</p> <p>Co-ordinating activities relating to a subject area or areas, to include:</p> <ul style="list-style-type: none"><li>• Developing, monitoring, reviewing, evaluating effectiveness of and reporting on policy, action plans and practice</li><li>• Planning and managing associated resources/teaching materials, teaching programmes, courses of study, methods of teaching and assessment</li><li>• Giving guidance, support and encouragement to staff and leading in-service development sessions</li></ul>	
<b>Responsible to:</b>	The Headteacher	
<b>Responsible for:</b>	Any Line Management responsibilities associated with the post	
<b>Scope:</b>	Classroom teacher Subject Leader (not applicable to NQTs)	
<b>Salary/Grade:</b>	Main Scale	
<b>MAIN (CORE) DUTIES</b>		
Please see attached.		

**Duties of a classroom teacher include:**

- to be an effective ambassador of Mersea Island School who actively promotes our school vision and 'no excuses' culture;
- to plan teaching to achieve progression in pupils' learning and to assess how well learning objectives have been achieved;
- to provide clear structures for lessons, and for sequences of lessons, which maintain pace, motivation and challenge for pupils;
- to effectively deploy any support staff working within the classroom;
- to make effective use of assessment information on pupils' attainment and progress in teaching and planning future lessons;
- to plan opportunities to contribute to pupils' personal, spiritual, moral, social and cultural development;
- to ensure effective teaching of whole classes, and of groups and individuals within the class, so that teaching objectives are met and best use is made of available teaching time;
- to maintain a purposeful working atmosphere, set high expectations for pupils' behaviour and establish a safe environment which supports learning;
- to use teaching methods which sustain the momentum of pupils' work and keep all pupils engaged;
- to be familiar with the Code of Practice on the identification of Special Educational Needs and Disabilities
- to evaluate teaching critically and use this information to improve effectiveness;
- to mark and monitor pupils' work, providing feedback and setting targets for pupils' future progress;
- to assess, record and report each pupil's progress systematically;
- to undertake activities and perform duties considered necessary to fulfil the responsibilities of the post, as may reasonably be directed by the Headteacher.

**Duties of subject leaders:**

- to develop and implement policies and practices for the subject;
- to create a climate which enables other staff to develop and maintain positive attitudes towards the subject and confidence in teaching it;
- to establish plans for developing and resourcing the subject;
- to monitor progress made in implementing policies and achieving subject plans and targets, evaluate the effects on teaching and learning, and use this analysis to guide further improvement;
- to ensure curriculum coverage, continuity and progression in the subject for all pupils, including those of high ability and those with Special Educational Needs;
- to provide guidance on the choice of appropriate teaching and learning methods to meet the needs of the subject and of different pupils;
- to ensure that assessment information is used effectively to secure good progress in the subject;
- to audit training needs of staff and lead professional development of staff through example and support, and co-ordinate other methods of professional development including coaching and drawing on other sources of expertise as necessary;
- to ensure that the Headteacher, senior managers and governors are well informed about subject policies, plans and priorities, the success in meeting objectives and subject-related professional development plans.

**NOTE**

The duties and responsibilities of this post may vary from time to time according to the changing demands of the school. This job description may be reviewed at the reasonable discretion of the Headteacher in the light of those changing requirements and in consultation with the post holder.

In any event the Headteacher reserves the right to review and amend the job description.