



**De La Salle School**

## **INFORMATION FOR APPLICANTS**

### **TEACHER OF ENGLISH – SECOND IN CHARGE**

Salary: MPR/UPR plus TLR2A responsibility allowance





## De La Salle School

Dear Candidate

Welcome to De La Salle School.

De La Salle School, Basildon, was founded by the De La Salle Brothers in 1972. Known then as St Anselm's RC Comprehensive, the school served families of Basildon until 1996 when it changed its name to De La Salle School.



St Jean-Baptiste De La Salle founded his first schools in the seventeenth century and his core Catholic principles run through all the work we do today.

These Lasallian values make De La Salle School the perfect choice for all families in Basildon and the wider community.

We have the highest expectation of every student entrusted to us. Preparing individuals for the many challenges the modern world has in store for them is central to the work we do. While developing their academic excellence, we support and nurture every individual to become the person God intended them to be.

We are enormously proud of the achievements of our students. When they reach the end of their time with us, we aim for each young person to leave the school confident, happy and fully prepared for the future, whether that is further education, employment or training, we fully support our students at every milestone.

As a former student of De La Salle School, I am immensely proud of all that the school stands for. I know how impressed you will be by our students, who are equally proud to be a part of this community. Their enjoyment and passion for learning is infectious and makes for a learning environment that gives the potential for each and every individual to succeed.

If you feel you want to be part of our journey and have a genuine desire to make a difference to children's outcomes, then please apply for this post. We firmly believe that visiting a school is key to deciding whether you should apply for this role, so please wherever possible contact the school to make an appointment to look around.

Yours sincerely

Paul Norris  
**Headteacher**



## De La Salle School

### INFORMATION FOR APPLICANTS TEACHER OF ENGLISH – SECOND IN CHARGE

**Position Start Date:** September 2022  
**Contract Term:** Full time/permanent  
**Salary:** MPR/UPR plus TLR2a responsibility allowance

#### INFORMATION ABOUT THIS VACANCY

De La Salle School is a Christian Community. It is inspired by the vision and example of St. John Baptist De La Salle. Each person is invited to become the person God intends him or her to be. They are expected to live a life of faith and love, following the example of Jesus Christ.

All members of this community are encouraged to grow in awareness of their own unique worth. They are encouraged to use their gifts in responsible and friendly co-operation with others. Within this environment, De La Salle offers a curriculum for children of all abilities.

De La Salle School is a caring and thriving oversubscribed fully comprehensive and inclusive 11-16 school with a committed and dedicated staff.

The Governors are seeking to appoint, for September 2022 an enthusiastic, experienced and well-qualified Teacher of English – Second in Charge.

The successful candidate will be someone who will support the Head of Department in:

- Providing professional leadership and management to enhance the quality of teaching and learning.
- Ensuring high quality curriculum experiences for students of all abilities in order to maximise achievement with particular responsibility for KS3.

The successful candidate will be responsible for:

- Supporting the development of the standard of student learning and staff teaching.
- Curriculum provision for a specified key stage.
- Assessment, test and examination performance.
- Raising achievement of all students

Whilst the successful candidate is not required to be Catholic, you would be expected to support and follow the Catholic ethos of the school.

The Governing Body is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. The post will be subject to an enhanced DBS check, medical check and references.



## De La Salle School

### HOW TO APPLY

**Closing Date for Applications:** Sunday, 22<sup>nd</sup> May 2022 midnight

**Short-listing:** Monday 23<sup>rd</sup> May 2022

**Interview Date:** W/c 23<sup>rd</sup> May 2022

**Interviews may be conducted on a rolling basis on receipt of suitable applications. Candidates are therefore encouraged to submit their application early.**

We encourage prospective candidates to visit the school before making an application.

If you would like to arrange a visit, please contact Sarah Wilkinson, PA to Headteacher (01268 281234) to make an appointment.

Please submit your application form together with your supporting statement, outlining your reasons for applying for this post, to [swilkinson@dlsbasildon.org](mailto:swilkinson@dlsbasildon.org)

In your letter please make reference to information in the recruitment pack, particularly the person specification, and explain why you would be an ideal candidate for De La Salle School and what qualities you will bring to the Team.

If you have any questions, please contact Sarah Wilkinson, PA to Headteacher on 01268 281234.



## De La Salle School

### **JOB DESCRIPTION** **TEACHER OF ENGLISH – SECOND IN CHARGE**

**Responsible to:** Head of Faculty

**Job purpose:**

To support the Head of Faculty in:

- Providing professional leadership and management to enhance the quality of teaching and learning.
- Ensuring high quality curriculum experiences for students of all abilities in order to maximise achievement with particular responsibility for KS3.

**Responsible for:**

- Supporting the development of the standards of student learning and staff teaching.
- Curriculum provision KS3
- Assessment, test and examination performance
- Raising achievement of all students

The Second in Department will have a strong commitment to their own professional development as well as acting as a role model in terms of methodology/pedagogy to others.

**Duties:**

- Mentor interns or induction tutor to NQTs as appropriate
- Ensure specified schemes of learning meet the needs of the syllabus and course requirements in addition to meeting the learning needs of students. Have due regard to Health and Safety risk assessment, etc, in schemes of learning.
- Assist the Head of Faculty in making decisions on, and apportioning, the budget; as well as ensuring effective use of additional resources such as those for targeted revision programmes and study materials. Share responsibility for all arrangements regarding examination courses including entering results, checking entry levels, arranging timetables and seating plans as necessary and organising internal moderation.
- Use data effectively; support the development of systems for tracking student progress.
- Ensure teachers have appropriately high expectations of students through effective target setting in addition to organising and maintaining the overview of interventions for individuals and groups of students.
- Manage behaviour and its impact on learning.
- Be responsible for ensuring high standards in 'cover' lessons.



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- Support and encourage all activities which give the Faculty an increased profile in the school community, such as enrichment activities (eg Departmental club, Options evening, open days, use of ICT, booster classes, trips, visits, etc).
- Meet regularly with the Head of Faculty to discuss faculty matters and allocate responsibilities.
- Attend other meetings as appropriate. Use up-to-date knowledge of the subject, to promote national priorities, pedagogy, classroom management, and research and inspection findings, and share them with colleagues to enhance the teaching and learning within the Faculty.
- Help maintain a strong team ethos.