



Great Berry Primary School

Job Description for Class Teacher

Responsible to

Mr D Pye (Head teacher)
Miss E Holland (Deputy Head teacher)

Responsibilities and Duties

- To teach a class of children as directed by the Head teacher.
- To be responsible for managing or assisting in the co-ordination of a curriculum area, negotiated once appointed.

Knowledge and understanding

- For subjects and ages taught demonstrate knowledge of the Primary National Curriculum and levels.
- Have a secure knowledge of subject content, cope securely with pupils' subject related questions and be aware of common mistakes.
- Understand how pupils' learning is affected by physical, intellectual, emotional and social development.
- Understand progression within and beyond each Key Stage.
- Be aware of subject specific health and safety requirements.
- Keep up to date with research and developments in subjects taught.

Planning

- Can identify clear teaching objectives and content in planning lessons based on the Primary National Curriculum.
- Plan activities which effectively challenge and interest all pupils at all levels.
- Have high expectations of pupils and set them clear targets.
- Plan effectively in the short, medium and long term.
- Use assessment of pupils to inform planning.
- Can plan to meet the needs of pupils with special educational needs and, in collaboration with the SENDCO, can ensure SSP's are prepared, implemented, monitored and reviewed.

Planning, teaching and class management

- Use a variety of teaching and learning styles to ensure teaching objectives are met.
- Establish and maintain a purposeful working atmosphere.
- Present content clearly with well organised resources.
- Evaluate teaching critically and use this evaluation to improve effectiveness.
- Provide structured learning activities to advance pupils' development in language, English, Maths and social skills.
- Encourage pupils to develop their learning skills.
- Use teaching strategies which motivate pupils to achieve their targets.
- Can secure good standard of behaviour through agreed system of rules, pre-empting and dealing with inappropriate behaviour within school policy.
- Can foster sense of social responsibility towards wider school and community.
- Can deploy support staff and other adults in the classroom and involve them in planning and management of learning.

Monitoring, assessment, recording, reporting and accountability

- Be able to assess how well learning objectives have been achieved and use this to improve teaching.
- Mark and monitor pupils' work regularly following school policy.
- Use verbal and written feedback to set targets.
- Be familiar with assessment and recording statutory requirements and school policy.
- Can identify pupils' strengths and weaknesses and assess their performance against assessment targets and other tests.
- Can set clear targets for improvement in English and Maths.
- Can identify and support low achieving individuals and groups, making use of specialist help.

Other Professional Requirements

- Have a working knowledge and understanding of teachers' professional duties and legal responsibilities.
- Have established effective working relationships with colleagues.
- Set a good example to pupils through presentation and personal and professional conduct.
- Ensure that all pupils have equal opportunities to achieve their potential.
- Understand pastoral responsibility and the contribution of outside agencies.
- Be aware of the role and purpose of school governing bodies.
- Can identify and take advantage of ethnic and cultural diversity.
- Can liaise effectively with parents/carers, providing informative oral and written reports.
- Can implement school policies, including those dealing with bullying and harassment.
- Can contribute effectively to school's development including meeting school targets.
- Can take responsibility for own professional development and keep up to date with research.

This job description will be used as part of the Performance Management process.