



Westcliff High School for Girls

Leadership – Enrichment – Scholarship - Kindness

The Role

We are seeking to appoint an ambitious and inspirational person to positively impact the lives of our students and to help students catch up on lost learning as a result of the COVID-19 pandemic. This is the ideal opportunity for a university graduate or an individual with demonstrable experience in an education setting.

Principal Accountabilities

You will play a key role in enabling students to build their confidence and access targeted support in key academic areas, while developing skills and experience in a school.

Your main responsibility in this role will be to deliver support to pupils in the following ways:

- Small group work
- One-to-one support for those with additional barriers to learning
- Revision lessons (in groups or one-to-one)
- Additional support for those shielding or not in school

Minimum qualifications for this role are:

- Qualified Teacher Status or Graduate with 2:2 or higher (or UK equivalent) or a minimum of 3 A Levels with experience working with children in an educational setting.
- Level 4 (Grade C) or above in GCSE maths and English or equivalent

JOB DESCRIPTION

Job Title: Academic Mentor

Contract Term: Temporary – 1 year (Sept-end of July 2023)

Hours: Full time 8.35am to 3.30pm

Reports to: Assistant Headteacher, Quality of Education

Job Purpose:

To play a key role in enabling students to build their confidence and access targeted support in key academic areas, while developing skills and experience in a school.

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Principal Accountabilities:

1. Support for children

- Small group work
- One-to-one support for those with additional barriers to learning
- Delivering and supporting revision lessons
- Additional support for those who are working remotely

2. Support for the school

- Work with the curriculum leaders in the school to identify which students need 1:1, 1:2 or 1:3 support packages
- Identify learning gaps and help to shape a bespoke intervention programme for students
- Deliver engaging sessions to support a range of learning styles with clear learning objectives
- Motivate and engage students whilst encouraging high standards of behaviour
- Differentiate sessions in line with students ability, taking into account any barriers to learning or additional needs
- Derive measurable outcomes from each session to track progress
- Demonstrate safeguarding standards in all practice
- Develop and maintain effective working relationships with other staff and parents or carers.
- Contribute to the maintenance of a safe and healthy environment.

3. Additional tasks

- Completion of CPD tasks
- Attending departmental meetings as directed
- Attending whole school events including; open evening, 11+ testing, and well-being evenings.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check is required for all successful applicants.