

SENCO at Hilltop Infant and Junior Schools

Person Specification



HEARTS ACADEMY TRUST

| General heading | Details | Essential | Desirable |
|---------------------|--|-----------|-----------|
| Qualifications | Formal Teaching Qualification recognised by the DfE or other appropriate qualification. | ✓ | |
| | Evidence of ongoing professional development; attendance on courses, INSET, action research, personal study etc. | ✓ | |
| | The National Qualification for SENCOs or equivalent, or a commitment to completing the award. | ✓ | |
| | Commitment to continuing professional development, evidence of the teaching standards and those for SENCO have been met. | ✓ | |
| Experience / Skills | At least 5 successful years as a teacher or SENCO | ✓ | |
| | At least 1 year experience of successful leadership and management within a school or other educational setting. | ✓ | |
| | Ability to provide professional leadership and management of a staff team and contribute to the work of other teams to secure high quality teaching, effective use of resources and focussed support for pupils. | ✓ | |
| | Consistent evidence of improved standards of learning, achievement and progress for all SENCO pupils across the school. | ✓ | |
| | Training and experience of implementing safeguarding and Child protection procedures effectively. | ✓ | |
| | Knowledge of relevant legislation - in particular of the SEN Code of Practice, equal opportunities and disability discrimination legislation and how these apply to pupils with EHCPs as well as those without. | ✓ | |
| | Knowledge of the range and type of interventions available and the ability to apply these appropriately in the context of the School's resources and the individual child. | ✓ | |
| | Knowledge of current educational issues and their relationship to the inclusion, behaviour support and Education Welfare Services. | ✓ | |
| | Experience of inter-agency work, writing professional reports and successful EHCP applications. | ✓ | |
| | Excellent written and oral communication skills. | ✓ | |
| | Excellent presentation and inter-personal skills. | ✓ | |
| | Excellent time and task management skills. | ✓ | |
| | Ability to work under pressure and to deadlines. | ✓ | |
| | Ability to use data effectively in setting targets. | ✓ | |