KITCHEN ASSISTANT

Role Specification

	Essential	Desirable	*MOA
KNOWLEDGE/QUALIFICATIONS			
Educated to NVQ level	✔		C
Knowledge of health and safety and food regulations	✔		I
Good working knowledge an ability to prepare and follow menus and recipes agreed	✔		
Literacy skills to include reading and writing and the completion of basic forms	✔		
Current Food Hygiene Certificate (level 2)		✔	C
EXPERIENCE			
Experience of the preparation, cooking and service of food and beverages	✔		
SKILLS			
Ability to learn and use technology e.g. tills	✔		
Ability to use kitchen and cleaning equipment	✔		
Ability to communicate clearly with customers	✔		
Good organisation skills	✔		
Ability to manage own time effectively and work as part of a team	✔		
Ability to follow sound hygiene procedures	✔		
BEHAVIOURS			
Be prepared to commit to CPD and learn and develop in the role	✔		
Ability to build effective relationships with others	✔		

***Method of Assessment**
Key: A= Application, I=Interview and Assessment, R=Reference, C=Certificate