

# Bentfield Primary School & Nursery

*Inspire Discover Encourage one another*

## Nursery Class Teacher - Job Description

<b>Job Title</b>	Nursery Class Teacher
<b>Salary Grade</b>	M1 - M6
<b>Reports to</b>	Headteacher, Deputy Headteacher, Head of Learning Support
<b>Responsible for</b>	Nursery support staff
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>• Be responsible for the learning and achievement of all pupils in the class, ensuring equality of opportunity throughout</li> <li>• Be responsible and accountable for achieving the highest possible standards in work and conduct</li> <li>• Treat all pupils with dignity, building relationships rooted in mutual respect, at all times observing proper boundaries appropriate to a teacher's professional position</li> <li>• Work proactively and effectively in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies in the best interests of pupils</li> <li>• Act within the statutory framework, which sets out professional duties and responsibilities as outlined in the current School Teachers Pay and Conditions Document and Teacher Standards (2013)</li> <li>• Take responsibility for promoting and safeguarding the welfare of children within the school</li> <li>• Demonstrate outstanding Early Years practice in all areas</li> </ul>
<b>Duties</b>	<ul style="list-style-type: none"> <li>• Teach an inspiring and appropriate Early Years Curriculum following the Early Years Foundation Stage (EYFS) guidance</li> <li>• Be accountable for the attainment, progress and outcome of pupils you teach and monitor every child's progress against the Early Learning goals, whilst following the EYFS curriculum</li> <li>• Make accurate and productive use of assessment to secure pupils' progress and ensure every child makes good progress</li> <li>• Use an appropriate range of observation, monitoring and recording strategies to set clear and challenging EYFS targets that build on prior attainment for each pupil</li> <li>• Liaise effectively with parents/carers with regard to pupils' achievements and well-being, and offer opportunities for them to engage in their child's learning at home</li> <li>• Have a clear understanding of the needs of all pupils, including those with special educational needs</li> </ul>

- Demonstrate an understanding of, and take responsibility for, promoting high standards of literacy including the use of standard spoken English and the teaching of early reading and phonics
- Establish a safe, purposeful and stimulating environment for pupils, rooted in mutual respect, and to establish a framework for positive behaviour with a range of strategies, using praise, sanctions and rewards consistently and fairly
- Manage the class effectively, using approaches which are appropriate to pupils' needs in order to inspire, motivate and challenge
- Be a positive role model and demonstrate consistently the positive behaviour, attitude and values which are expected of pupils
- Participate in reviews, relevant meetings, and professional development opportunities at school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements
- Deploy support staff effectively as appropriate; ensure they are appropriately involved in supporting learning and understand the roles they are expected to fulfil
- Work collaboratively with others to develop effective professional relationships
- Communicate and co-operate with relevant external bodies
- Participate in and carry out any administrative and organisational tasks as required
- To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with a member of the Senior Leadership Team
- Be responsible for improving your teaching through participating fully in training and development opportunities identified by the school or as a result of your appraisal
- To have professional regard for the ethos, policies and procedures of Bentfield Primary School and maintain high standards in all areas
- The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment

The duties above are neither exclusive nor exhaustive and the post holder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade.