



## **JOB DESCRIPTION**

Title of Post:	Learning Support Assistant – Autism Provision
Responsible to:	Autism Support
Purpose of Job:	To assist in the support and inclusion of students with an Autistic Spectrum Condition (ASC) within the hub and in mainstream classroom.  To lead withdrawal sessions as appropriate.

## **Duties and Responsibilities**

- To develop an understanding of the specific needs of students with ASC
- To support students with SEN who have a primary diagnosis of Autism to access the school curriculum and the wider opportunities it provides.
- To build excellent relationships with students and work with teachers and all staff to meet their individual needs.
- To promote inclusion within the autism provision and wider school.
- To contribute to ongoing student assessment and maintain relevant data so it is kept up to date.
- To develop and maintain excellent relationships with parents and carers to ensure that students are fully supported and able to enjoy and achieve outstanding outcomes.
- To support teaching staff in planning strategies to support students and complete programmes.
- To help the students learn as effectively as possible in class, small groups and individually using some of the following methods:
  - Questioning the students to check understanding of the teachers instruction
  - Checking that the students are able to use the equipment and materials provided
  - Assisting in areas where the students' needs the greatest support e.g. language, reading, writing, behaviour and social skills.
  - Helping to keep the students on task
  - Encouraging the students to attain independence in their work
  - Liaising with subject teachers about the best way to achieve the learning intentions
  - To express concerns to the subject teacher where the work may prevent inclusion
- To assist in the delivery of suitable programmes of support with the Autism Provision
- To keep daily records of students and feedback to the ASC Provision Manager/Asst. SENCO
- To work as a member of the team
- To assist in the planning and implementation of individual programmes
- To help maintain an atmosphere in which vulnerable students can develop self-confidence and are able to maximise their potential
- To attend relevant in-service training
- To be aware of school procedures regarding policies and practice
- To be aware of the need for confidentiality, whilst complying with the School's Safeguarding policy to ensure the welfare of children and young persons.
- To cover break /lunch time duties as agreed and within contracted hours