



THE BILLERICAY SCHOOL
A MATHS AND COMPUTING COLLEGE
PERSON SPECIFICATION
Welfare Assistant

Category	Essential	Desirable
Application	<ul style="list-style-type: none">• Supportive reference/s• Supporting letter	
Qualifications	<ul style="list-style-type: none">• General secondary education, including a grade in GCSE English & Maths (or an equivalent)	<ul style="list-style-type: none">• Manual Handling Course – or willingness to complete• First Aid Course – or willingness to complete• DT (Cooking or Construction) or Sport qualification / course
Experience	Experience of working in a school environment	<ul style="list-style-type: none">• Experience working with young people with SEND or similar• Experience or interest in sport, cooking or other aspects of DT• Supporting physiotherapy or occupational therapy activities
Professional Development	<ul style="list-style-type: none">• Undertaken Personal Professional Development annually• Have a positive approach to developing new skills	<ul style="list-style-type: none">• Evidence of active interest in supporting students• Willingness to undertake training in provision of 'intimate care'
Skills	<ul style="list-style-type: none">• Good initiative – able to find solutions to problems• Good communication skills• Ability to follow & promote school policies and procedures	<ul style="list-style-type: none">• Self-management – i.e. meeting deadlines• Understand the child-centred approach to learning
Special Knowledge	<ul style="list-style-type: none">• Awareness of Safeguarding• Awareness of need for confidentiality	<ul style="list-style-type: none">• Understanding of Bocchia• Understand how to maintain dignity of students receiving care
Personal Attributes	<ul style="list-style-type: none">• Ability to demonstrate enthusiasm and sensitivity whilst working with young people• A good health, attendance and punctuality record• Evidence of being able to work effectively with staff and young people• A high level of drive, energy and enthusiasm, resilience and reliability• Act with care and consideration and demonstrate integrity, honesty and a sense of humour	<ul style="list-style-type: none">• Flexibility and adaptability in order to offer support as needed