



# Montgomery Junior School

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## Job Description

<b>Post Title:</b>	<b>Classroom Teacher</b>
<b>School:</b>	Montgomery Junior School

The Professional duties of teachers, (other than the Headteacher) are set out in the School Teachers pay & Conditions Document and describe the duties required of all teachers.

In addition, the specific requirements of the post of classroom teacher, along with the particular duties expected of the post holder have been set out below.

<b>Purpose:</b>	<p>Responsibility for a class.</p> <p>Co-ordinating activities relating to a subject area for Key Stage 2, to include:</p> <ul style="list-style-type: none"> <li>• Developing, monitoring, reviewing, evaluating effectiveness of and reporting on policy, action plans and practice</li> <li>• Planning and managing associated resources/teaching materials, teaching programmes, courses of study, methods of teaching and assessment</li> <li>• Giving guidance, support and encouragement to staff and leading in-service development sessions</li> </ul> <p>(Please note: NQTs will not be required to lead a subject during their induction year)</p>
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<b>Responsible to:</b>	Headteacher
<b>Responsible for:</b>	There are no line management responsibilities associated with the post however you will be responsible for planning for and directing class Teaching Assistants and Learning Support Assistants of SEN pupils.
<b>Scope:</b>	Classroom teacher Subject Co-ordination
<b>Salary/Grade:</b>	Main Scale / Upper Pay Spine



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<b>Main Duties:</b>	<p>Core duties include:</p> <ul style="list-style-type: none"> <li>• teaching all areas of the primary curriculum</li> <li>• taking responsibility for the progress of a class of primary-age pupils</li> <li>• organising the classroom and learning resources and creating displays to encourage a positive learning environment</li> <li>• planning, preparing and presenting lessons that cater for the needs of the whole ability range within their class</li> <li>• motivating pupils with enthusiastic, imaginative presentation</li> <li>• maintaining discipline and behaviour management</li> <li>• preparing and marking work to facilitate positive pupil development</li> <li>• meeting requirements for the assessment and recording of pupils' development</li> <li>• providing feedback to parents and carers on a pupil's progress at parents' evenings and other meetings</li> <li>• coordinating activities and resources within a specific area of the curriculum, and supporting colleagues in the delivery of this specialist area</li> <li>• working with others to plan and coordinate work (not applicable to NQTs during NQT induction)</li> <li>• keeping up to date with changes and developments in the structure of the curriculum</li> <li>• organising and taking part in school events, outings and activities, which may take place at weekends or in the evening</li> <li>• liaising with colleagues and working flexibly</li> <li>• working with parents and school governors to maximise their involvement in the school and the development of resources for the school</li> <li>• meeting with other professionals such as teachers from consortium schools and educational psychologists, as required.</li> </ul>
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