Lakelands Primary School, Primary Classroom Teacher Job Description and Person Specification

Post:	Primary Class Teacher
Grade	MPS/UPS
Responsible to:	Headteacher
Relationships:	Liaison with the teaching and non-teaching staff of the school, Governors, Trustees, Trust staff, Parents, Children, Advisers and other Professionals

Job Purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards.

Main Duties and responsibilities

Teaching

- Plan high-quality and stimulating activities that achieve good progression and outcomes following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Demonstrate good EYFS subject and curriculum knowledge
- Set exciting tasks for whole class learning, small group learning and self-initiated, exploratory learning
- Create a language-rich, engaging and stimulating environment that will lead pupils to independent exploration.
- Plan opportunities to develop pupils' spiritual, moral, social and cultural development
- Be familiar with the SEND Code of Practice.

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school and the trust
- Work with others on curriculum and pupil development to secure coordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach.

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment in line with the school's behaviour policy
- Ensure the safeguarding of pupils

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Take responsibility for own professional development
- Where appropriate, take part in the appraisal and professional development of others.

Communication

- Communicate effectively with pupils, parents and carers.
- Support families with the induction and well-being of their child when they arrive in Early Years.
- Ensure that parents are well-informed about their child's attainment and progress
- Involve parents in the learning process through workshops and events

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues and the wider community.

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities.

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and or support staff
- Deploy resources delegated to them.

The teacher will be required to safeguard and promote the welfare of children and young people and follow school and trust policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the Headteacher or line manager. This job description may be amended at any time in consultation with the postholder.

Lakelands Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

Person Specification

	Essential	Desirable
Qualifications and experience		
A degree	X	
Qualified Teacher Status	X	
Relevant further Professional Qualifications		X
Successful primary teaching experience	X	
Skills and Knowledge		
Knowledge of the National Curriculum	X	
Knowledge of The EYFS Curriculum	X	
Knowledge of effective teaching and learning strategies	X	
A good understanding of how young children learn	X	
Ability to adapt teaching to meet pupils' needs	X	
Ability to build effective working relationships with pupils	X	
Knowledge of guidance and requirements around safeguarding children	X	
Knowledge of effective behaviour management strategies	X	
Good ICT skills, particularly using ICT to support learning	X	
Personal Qualities		
A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school	X	
High expectations for children's attainment and progress	X	
Ability to work under pressure and prioritise effectively	X	
Commitment to maintaining confidentiality at all times	X	
Commitment to safeguarding and equality	X	
A commitment to working collegiately as part of a team	X	