



Tolleshunt D'Arcy Pre-School
Person Specification

Job Title: Pre-School Support Worker
Reporting To: Manager/Deputy

	Essential	Desirable
Education, Training & Suitability	<ul style="list-style-type: none">▪ Level 2 (or above) Early Years Educator qualification (or equivalent childcare qualification).▪ A satisfactory enhanced DBS certificate for our setting which confirms suitability to work with children.▪ Two satisfactory references (one from the most recent employer).▪ Suitable both mentally and physically to care for children.▪ GCSE English and Mathematics (minimum Grade 4) or equivalent.	<ul style="list-style-type: none">▪ Working towards Level 3 Early Years Educator (or equivalent childcare qualification).▪ A current Paediatric First Aid Certificate.
Experience	<ul style="list-style-type: none">▪ Six months' experience of working in an early years environment.	<ul style="list-style-type: none">▪ Experience of working with children with special educational needs and disabilities (SEND).▪ Experience of working with 2-4 year olds.▪ Experience in completing Learning Journeys.▪ Experience in using Tapestry.

	Essential	Desirable
Abilities and Knowledge	<ul style="list-style-type: none"> ▪ Ability to demonstrate competency in implementing safe and creative activities. ▪ Ability to plan, organise and evaluate activities. ▪ Ability to enthusiastically interact and play with children. ▪ Knowledge of the Early Years Foundation Stage Framework (EYFS). ▪ Awareness and understanding of an inclusive practice. 	<ul style="list-style-type: none"> ▪ Knowledge of Safeguarding, The Prevent Duty, FGM - on-line training will be required as part of the Induction Programme.
Skills	<ul style="list-style-type: none"> ▪ Strong communication skills with both children and adults. ▪ Good observation and record keeping skills. ▪ Computer literate. 	<ul style="list-style-type: none"> ▪ Dynamic ▪ Creative
Additional requirements	<ul style="list-style-type: none"> ▪ Willingness to undertake on-line training as required and personal development training. ▪ Understanding the importance of confidentiality. ▪ Following the Pre-school's Policies and Procedures. ▪ Motivated. ▪ Flexible. ▪ Committed to working as part of the team. 	