



## **Science Technician**

### **Required October 2021**

We are seeking to appoint a full-time Science Technician on a full time permanent contract basis with effect from October 2021. The post offers an excellent opportunity to work in a very strong Science Faculty in a highly successful 11-19 academy which holds good Ofsted status. The role will report to the Faculty Leader and the candidate will assist the faculty staff with full technician support to teaching staff, particularly in the preparation and clearing away and cleaning of lesson materials.

The faculty has a strong collaborative ethos, is very supportive and well-planned schemes of learning for all courses are already in place and we welcome applicants from experienced as well as inexperienced candidates who have a keen interest within science.

#### **Personal Qualities**

The successful applicant should have level 2 qualifications and we are particularly interested in candidates who have scientific qualities that can assist students.

Applicants should be hardworking, enthusiastic and have high levels of commitment. Experienced candidates should be able to demonstrate a successful track record of supporting a science faculty.

#### **Responsibilities of the Post-Holder**

In accordance with the job description for Science Technician, the key responsibilities will be as follows:

- to ensure the efficient preparation and organisation of equipment for lessons as required
- to clean equipment and laboratories after each lesson and any chemical spillage which occurs
- to ensure safe storage and use of laboratory equipment
- to support teaching staff and students during lessons and also to assist supply teachers in the setting up of equipment
- to assist in preparing lesson materials in other departments from time to time
- to liaise with other departments and schools regarding the use of additional or specialist equipment

- to refer stock requirements to the Senior Science Technician
- to undertake routine photocopying as required
- to liaise with maintenance staff regarding any gas/fume problems which may occur
- to ensure the application of Health & Safety procedures and to raise awareness of Health and Safety issues specifically in relation to laboratories
- to undertake any training commensurate with the post
- to assist in ensuring the safe conduct of students in the department
- maintenance of laboratories.

### **Wider Contribution**

All staff are encouraged to contribute to the academy's rich extra-curricular programme, and all candidates will be provided with the opportunity to discuss their personal interests at interview.

As one of the largest educational establishments in Essex, there are many opportunities for career progression. Via an academy-wide coaching programme, staff are encouraged to take responsibility for their own career development, with full support and encouragement from their line managers and other relevant staff, including those responsible for staff training.

### **Remuneration**

Annual salary for a Science Technician will be in accordance with the Plume Academy Support Pay Scale, which from appointment for a fulltime post currently involves a salary of Band 2 Point 11 – 14 with an actual starting salary of £14,734 per annum, point 11 (2021/22 pay awards pending). Salaries are reviewed by national negotiation with effect from 1st April each year. Progression through the Pay Scale is subject to an annual performance review process.

### **Application Process**

If you are interested in the position and wish to discuss the post prior to application, please email Mrs Sarah Freeman, Director of Human Resources, at [s.freeman@plume.essex.sch.uk](mailto:s.freeman@plume.essex.sch.uk), to arrange a telephone conversation. We are very proud of our academy and what we can offer new members of our team. The Director of Human Resources will be pleased to discuss the post and provide further information about the academy.

To apply please complete the Plume Academy application form (please see link via our website). This must be completed and submitted to [HR@plume.essex.sch.uk](mailto:HR@plume.essex.sch.uk) by the closing date stated (unaccompanied CVs or third party application forms will not be accepted).

Closing Date: 12 noon **4 October 2021** however earlier applications would be welcomed for interview.