

## Site Assistant

Required as soon as possible

25 hours per week, 8:15am to 1:15pm Monday to Friday

Band 2, Point 3-6 (Actual salary £12,761 - £13,542)

- Are you confident to work independently, as well as part of the Site Team?

If so, you could be just who we need to carry out a range of duties (including but not limited to):

- Administration and record keeping, in relation to site maintenance
- Assisting with the security of the premises
- Cleaning and maintenance of the AGP's
- Working as part of the site team as required
- The successful applicant will need to be flexible, possess good communication skills, and will require a valid 3-day first aid certificate (training will be provided where necessary)

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**Closing date: Monday 30<sup>th</sup> June at midday**

**Interviews: To Be Confirmed**

Application form and further details are available from the school website [www.moulshamhigh.org](http://www.moulshamhigh.org) or contact Sue Monger

t: 01245 260101 e: [smonger@MoulshamHigh.org](mailto:smonger@MoulshamHigh.org)

**[www.bridgeacademytrust.org](http://www.bridgeacademytrust.org)**

*This Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Bridge Academy Trust welcomes applications from those of all backgrounds, faiths and ethnic groups.*