



## Job Description

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**Post Title:** School Cleaner  
**Responsible To:** School Cleaning Supervisor  
**Pay Scale:** Level 2 – Point 4

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### **Purpose of the Job**

To undertake cleaning at Blenheim using a variety of methods, operating machinery when appropriate and adhering to safety regulations.

### **Duties and Responsibilities**

To carry out cleaning in all areas of the school and Children's Centre.

Frequency of cleaning to be undertaken as directed by the Line Manager (see duty outline).

To undertake training in the correct use of cleaning equipment such as floor machines, vacuum cleaners, wet pick-ups and health and safety and the use of cleaning chemicals.

To notify the Line Manager or other senior member of staff, of any damage to buildings and equipment or anything you see that may be dangerous to pupils and/or adults.

To clean away any bodily fluids which have been left at the end of the school day or the remaining residue (please see Appendix 4).

### **General**

To undertake any training commensurate with the post.

All employees are expected to show a responsible attitude to health and safety issues and have due regard for their personal safety and that of others.

To support, uphold and contribute to the development of the school's equal rights policies and practices in respect of both employment issues and the delivery of services to the community.

The duties above are neither exclusive nor exhaustive and the post holder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade.

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Name:

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Date: