

Learning Support Assistant Job Specification

Skills and Abilities	Essential	Desirable	Assessed by
Ability to communicate and interact with children	✓		Interview
Awareness of the need to act as a role model and ability to deal with a range of situations in mature and sensitive manner	✓		Application
Ability to understand educational programmes and work to them with reference to a teacher	✓		Application & interview
Ability to work with children and keep them on task and motivated	✓		Application & interview
Awareness of sensitive information and the need for confidentiality	✓		Application & interview
Ability to deal with pupils' physical and emotional needs as well as provide individual support as appropriate	✓		Application & interview
Ability to work as a member of a team and follow the teacher's directions or to work independently using initiative	✓		Application & interview
Ability to demonstrate respect for children and be able to listen to their views	✓		Application & interview
Knowledge			
A basic understanding of child development	✓		Application & interview
An awareness of Child Protection procedures	✓		Interview
An understanding of the importance of adults as role models	✓		Interview
Understanding of Health and Safety issues	✓		Application & interview
Understanding of equalities issues	✓		Interview
Qualifications and Experience			
GCSE Grade C or Equivalent in English and Maths	✓		Application
Willingness and motivation to develop own skills and undertake training	✓		Interview
Working towards N/SVQ Level 2 in Teaching Assistance or equivalent qualification		✓	Application
To have worked on a voluntary or paid basis with children		✓	Application & interview
Personal Skills			
Good communication skills Positive/can do approach Patient Reliable Flexible Empathetic			