

Saffron Academy Trust



SAT DIRECTOR OF SCHOOL IMPROVEMENT (Primary)

ROLE DESCRIPTION

(The role description should be read in conjunction with the person specification)

This exciting and unique post has two main functions:

1. As the Saffron Academy Trust Director of School Improvement (DSI) you will be responsible for creating and then delivering the SAT Improvement Plan in SAT primary schools, particularly in any school that is seeking to join SAT whose performance data and Ofsted judgement indicates it is not yet securely 'Good' in all areas. The role will involve working closely alongside the Headteacher, SLT, middle managers and individual teachers in those schools to secure improvements in teaching and outcomes. The work will include whole school training and leadership mentoring or coaching. This role will also involve some leadership responsibility at the new primary school at Helena Romanes School in Dunmow.
2. The second aspect of this post is working for the Saffron Teaching Hub as the Assistant Director responsible for developing and co-ordinating the Primary 'arm' of the Teaching School Hub. In this role, you will work alongside the Director of the Saffron Hub to ensure the CPD offer to schools in the Hub area is of exceptional quality. This role will involve liaising with a variety of stakeholders across the Hub area.

In this role you will be line managed by the Deputy CEOs of the Trust and the Director of the Teaching School Hub. You will report directly to them via regular meetings. In addition, you will be expected to report from time to time to the CEO and SAT Standards Committee. The appraisal of the post-holder will be conducted by one of the Deputy CEOs and the CEO.

Other aspects of the role will include sourcing and writing bids attracting funds for school improvement and supporting growth of the primary aspect of the Trust through some outreach work.

A key responsibility of the DSI in the Trust is to maintain an ethos within all SAT schools which is supportive of excellent learning and high academic standards. The DSI will play an important role in communicating the school's aims to staff.

The DSI will be given every opportunity to expand their professional knowledge, skills and understanding. Through such training and experiences the successful candidate will be in a position to develop their career further in a variety of possible directions, including moving on to Headship.

March 2021