## Person specification

## Woodlands School

Contact details: **jfe@woodlandsschool.essex.sch.uk**

Job title: **HEAD OF FACULTY OR HEAD OF DEPARTMENT**

*The table below outlines the essential and desirable criteria, which will be used to select the candidate(s) for this post. Evidence from Application form (A), Interviews (I) or References (R)*

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Essential** | **Desirable** |
| Qualifications and knowledge | Qualified Teacher Status – A  Relevant degree in subject leading – A | Further professional qualifications – A |
| Skills | Confident understanding of the National Curriculum requirements – A  Excellent attendance & punctuality – R  Ability to interpret data & action plan & implement as a result – I  Understanding of the process for monitoring and enhancement of pupil performance – I  Excellent knowledge of KS3 and KS4 curriculum – A  Attention to detail – A, R & I  Effective & clear communicator – A, R & I  High order time management & priority skills – R & I  Solution focused approach – A, R & I | Ambition for further promotion – A, R & I  IT expertise – A, R & I |
| Experience | Proven record of exemplary classroom practice including high attainment and progress in teaching groups – A, R & I  Previous experience of leadership that has made a positive difference to many – A, R & I  Proven ability to motivate, lead & manage staff – A, R & I  Previously line managed a year group, department or faculty – A, R & I  Management experience of initiatives relating to performance – A, R & I | Knowledge of KS2 & KS5 curriculum – A, R & I  Successful experience of a school in similar context –A, R & I  Experience of liaising with external agencies – A, R & I  Involvement in whole-school initiatives – A, R & I |
| Other requirements | Pupil focused and aligned with our Woodlands School ethos of Aspiration, Resilience, Opportunity, Excellence – A, R & I  Be passionate about our young people and school and be prepared to consistently go the ‘extra mile’ for our pupils and families who live in very challenging circumstances – A, R & I  Sense of humour – A, R & I |  |