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*Quarry Hill Academy*



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## **Job Description for** **1:1 LSA**

Role: 1:1 Learning Support Assistant  
Responsible to: Inclusion Manager

### **General Duties and Responsibilities:**

- To work with and support the staff in fulfilling the social, emotional, educational and welfare needs of a child with special educational needs.
- To secure the safety, welfare and good conduct of this child at all times.
- To provide general physical care and attention to this child, including attending to minor sickness, injury or soiling.
- To support this child in their indoor and outdoor learning environments paying particular attention to the curriculum.
- To carry out individual observations, assessments and reports.
- To liaise with external agencies with regards to the development of the child.
- To carry out rewards and sanctions in line with the school's Behaviour Policy and maintain good order and discipline.
- To set up and clear away equipment.
- To assist in the preparation of classroom aids and activities for the designated child.
- To escort the pupil on educational visits.
- To pay regard to the school's Equal Opportunities, Race Equality and Multicultural Policy, Staff Absence Policy and Health and Safety Policy.

The duties may be varied to meet changed circumstances in a manner compatible with the post held.



**Healthy Schools**

Quarry Hill Academy are part of Catalyst Academies Trust, a company limited by guarantee, registered in England and Wales (company number 8407989).